



PERSONAL PROPERTY POLICY



Help for non-English speakers

If you need help to understand the information in this policy please contact Kerang Technical High School

PURPOSE

To explain Kerang Technical High School's policy in relation to personal property and to ensure that special or valuable items of personal property are not brought to school.

SCOPE

This policy applies to all school activities, including camps and excursions.

POLICY

Kerang Technical High School understands that staff and/or students may sometimes like to bring items of personal property to school.

The Department of Education and Training does not have insurance for personal property of staff, students and visitors. Kerang Technical High School does not take responsibility for items of personal property that are lost, stolen or damaged at school or during school activities. Damage to personal property brought to school is the responsibility of the owner of that property.

Kerang Technical High School encourages staff and students not to bring items of value to school, or to obtain appropriate insurance for such items.

COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Annual reminders in our school newsletter
- Available publicly on our school's website
- Discussed at annual staff briefings/meetings
- Included in transition and enrolment packs
- Discussed at parent information nights/sessions
- Hard copy available from school administration upon request



Kerang Technical High School
A State Secondary College

Murray Street, Kerang 3579
Ph: 03 5452 1062 | Fx: 03 5452 2649
kerang.tech.hs@education.vic.gov.au
www.kerangths.vic.edu.au

RELATED POLICIES AND RESOURCES

- the Department's Policy and Advisory Library (PAL):
 - [Claims for Property Damage and Medical Expenses](#)

POLICY REVIEW AND APPROVAL

| | |
|----------------------------|-------------------|
| Policy last reviewed | 8th December 2023 |
| Approved by | Principal |
| Next scheduled review date | December 2026 |